

Outgoing Domestic Wire Transfer Request

CUSTOMER/REQUESTING PARTY INFORMATION

Requestor/Originator: _____ Account #: _____
 Wire Requested: In Person By Email
 Company Name (if applicable): _____
 Address: _____ Address on file
 Email: _____ Phone: _____

I understand that once a funds transfer request has been processed, the funds will have been permanently transferred to the beneficiary and that a stop payment order will be impossible. This request represents an agreement only between the undersigned and the bank, which has no obligations other than to wire transfer the funds in accordance with the information contained in this request. I understand that wire transfer requests are handled expeditiously, but there is no guarantee this request will be completed in any specific time period and may be revised or declined if found to contain inaccurate data or be in violation of any laws or regulations.

Signature: _____ Date: _____ Printed Name: _____

ID Verification – For Bank Use Only

SS#: _____ DOB: _____ Personal Knowledge: _____
 Other: _____
 Person Verifying: _____

OUTGOING WIRE TRANSFER ROUTING & BENEFICIARY INFORMATION

Instructions attached separately

Bank Name: _____ ABA/Routing Number: _____
 Account Number: _____ or PUPID/Instructions: _____
 Beneficiary (Payee): _____ Phone: _____
 Address: _____
 Type of Account: Beneficiary Account Number Loan Account Number
 Further Credit To: _____
 Reference #, Loan # or other info: _____

Secondary/Intermediary Bank (if applicable): _____ ABA/Routing Number: _____
 Account Number or Instructions: _____

FUNDING INFORMATION

Amount of Wire: _____ Fee Amount: \$30 Total: _____
 Method of Payment: Debit Account Check Loan Funds Cash Other: _____

Processing Confirmations and Information – For Wire Department Use Only

Date Received: _____ Prepared By: _____
 WTF Created By: _____ Balance Verified & Funds Held _____ ID Verified: _____
 WTF Verified By: _____ OFAC Checked: _____ Entries Made: _____
 Approving Officer: _____ If loan funding, Approving Lender: _____